



Family Surname _____
PARENT/GUARDIAN AGREEMENT

Today's date _____ Actual starting date _____

Parent(s)/guardian(s) name _____

Name of child (ren) and DOB(s) _____

Days your child (ren) will attend Tender Time each week:

Mon. _____ **Tues.** _____ **Wed.** _____ **Thurs.** _____ **Fri.** _____

Approximate Times Child (ren) Will Attend _____:_____ to _____:_____

Weekly Tuition:

1st Child \$ _____ 2nd Child \$ _____ 3rd Child \$ _____ Discount \$ _____

Registration Fee: \$75.00 **TOTAL WEEKLY TUITION \$ _____ .**

To enroll and secure enrollment for your child (ren), return this contract with the \$75 registration fee. If you are enrolling now but not planning for your child to attend within the next 2 weeks, the first week's tuition is also due upon enrollment. The registration fee and first week's tuition are non-refundable.

Full tuition is due on Monday morning at drop off time (or the first day your child (ren) attends) each week. Check payments may be deposited in the tuition box. There is a late fee of \$5 per each day tuition is past due.

For every day your child is registered, you are responsible for payment, even if they are absent. Each family receives two weeks of vacation time within the calendar year, January 1st through December 31st, to be taken at your discretion. During this vacation week, Monday through Friday only, you will be responsible for 50% of your regular tuition. Tender Time will be closed on six major holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. Tender Time will also close when ISD 279 closes for weather related conditions. Full tuition is required for all of the six major holidays and for days closed because of the weather.

Tender Time closes promptly at 6:00 p.m. There will be a late fee for each child present after 6:00 p.m. The late fee charge is \$1 per minute, per child. The fee is to be paid directly to the individual caretaker(s) who stayed after 6:00 p.m. with your child (ren). Tender Time does not pay employees after 6:00 p.m.

If you wish to change your child (ren)'s schedule, or to dis-enroll your child (ren), Tender Time requires **a two-week written notice**. You are responsible to pay your full tuition during that two week period of time. Vacation cannot be taken once notice has been served.

The Tender Time Handbook describes our policies in detail. It is very important for you to read it to understand and agree with our policies. Tender Time has a noncompetitive clause which states our employees may not provide child care services to any current or former client of Tender Time for a period of two years after their last day of employment.

It is our goal to see that each child is given the best possible care. If at any time you feel we have fallen short of our goal, please do not hesitate to talk with your child's teacher or the center's director. All of us at Tender Time Learning Center thank you for choosing us to care for your child (ren).

Parent/Guardian Signature _____ **Date** _____

Social Security Number(s) _____